

No. NARI/04/054/2018-19/PLOC

**NATIONAL AIDS RESEARCH INSTITUTE,
(INDIAN COUNCIL OF MEDICAL RESEARCH)
Department of Health Research,
Ministry of Health & Family Welfare,
Government of India
G -73 BLOCK, M.I.D.C. Bhosari,
Pune – 411026**

Invitation for TENDER FOR PROVIDING AND PAINTING EXTERNAL WALLS AND INTERNAL CORRIDOR AREA OF ADMINISTRATION BUILDING AT ICMR - NARI, BHOSARI, PUNE.

ICMR -National AIDS Research Institute, Pune, is functioning under the aegis of the Indian Council of Medical Research, Department of Health Research, Ministry of Health & Family Welfare, Government of India, New Delhi.

The Institute invites Tender for “***TENDER FOR PROVIDING AND PAINTING EXTERNAL WALLS AND INTERNAL CORRIDOR AREA OF ADMINISTRATION BUILDING AT NARI, BHOSARI, PUNE.***”

NIT No.-NARI/04/054/2018-19/PLOC

Date of Opening: - 21.08.2018 @ 3.00 PM

IMPORTANT INSTRUCTION

Interested Bidders / Vendors who meet the criteria may furnish their Tender with all the necessary documents in a sealed cover along with the covering letter duly signed by an authorized signatory on or **before 21 August 2018 by 2:00 P.M. hours** at the following address:

The Director
ICMR - National AIDS Research Institute,
73 G Block, M.I.D.C, Bhosari, Pune
Ph. No. 020-27331200
E-mail: ao.nari@nariindia.org

(The Institute reserves right to cancel the request of Tender and / or invite afresh with or without amendments to this request for Tender, without liability or any obligation for such request for Tender and without assigning any reason. Information provided at this stage is indicative and ICMR-NARI reserves the right to amend/add further details in the RFP document.)

ICMR-National AIDS Research Institute (NARI)

(Indian Council of Medical Research - Ministry of Health & Family Welfare, Dept. of Health Research,
Government of India)



Plot No.73, 'G' Block, M.I.D.C., Bhosari, PUNE – 411 026

Tel: +91-20-27331200, 27331301, Fax: +91-20-27121071

E-mail : nariadmin1@nariindia.org

Web Site: <http://www.nari-icmr.res.in>

***TENDER FOR PROVIDING AND PAINTING EXTERNAL WALLS AND INTERNAL CORRIDOR
AREA OF ADMINISTRATION BUILDING AT ICMR - NARI, BHOSARI, PUNE***

Tender Enquiry No. : NARI/04/054/2018-19/PLOC

Date of Publication : 01.08.2018

Due Date for submission : 21.08.2018 before 02.00 pm.

Opening of Tender : 21.08.2018 at 03.00 p.m.

Prospective Bidders may download the Tender Documents from NARI website, ICMR website and e-procurement portal and submit the Tender along with document fee of Rs.1,500/- (nonrefundable) by Demand Draft favoring to Director, National AIDS Research Institute, Pune payable at Pune.

Part I

Notice Inviting Tender No.	:NARI/04/054/2018-19/PLOC
Name of the work	: <i>TENDER FOR PROVIDING AND PAINTING EXTERNAL WALLS AND INTERNAL CORRIDOR AREA OF ADMINISTRATION BUILDING AT ICMR -, NARI BHOSARI, PUNE</i>
Estimated Value	: Rs.7,00,000.00
Earnest Money	: Rs.14,000.00, in the form of D.D of Nationalized Bank drawn in favour of Director, NARI, Pune (If the tender form is Downloaded, the bidders should pay at the time of opening of Tender
Last Date and Time of Submission of Tender	: 21.08.2018 @ 02.00 P.M.
Date & Time for opening of Tender	: 21.08.2018 @ 03.00 P.M.
Address for submission of tender	: Administrative Officer ICMR - National AIDS Research Institute, Plot No.73, G Block, M.I.D.C. Bhosari, Pune 411 026
Place of Opening of the Tender	: Conference Hall, ICMR - National AIDS Research Institute, Plot No.73, G Block, M.I.D.C. Bhosari, Pune 411 026
Tender fee	: Rs.1500.00 (Non Refundable)

Part II

GENERAL TERMS & CONDITIONS

1. Submission of Tender: Tenders should be submitted in **Single Bid system.**

Single sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The tender duly filled in may be sent to above mentioned address either by post or hand delivered in the tender box kept in the reception area administration building It should not be handed over to any employee of the centre. No tender shall be accepted later than the time schedule specified above.

Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: <http://www.nari-icmr.res.in>. Therefore bidders are advised to keep visiting our website.

2. The tender envelop of the bidder shall submit the following:

- a. Covering letter on Company's Letter head
- b. Bio data of company (Company profile, organizational setup, credentials)
- c. Earnest Money Deposit.
- d. Copies of TIN no., PAN no., GST Reg.
- e. Copies of work orders and completion certificates of painting works executed successfully during the last 5 yrs. in Govt., Public sector, Autonomous body or reputed Public Ltd. Company, with at least one work of value not less than **Rs. 10 lakh or two similar works**, each of value not less than Rs. 7 lakhs or three similar works, each of value not less than Rs. 6 lakhs.
- f. Entire NIT duly signed & stamped by the bidder.

(Note- 1.Completion certificate submitted should be by an officer not below the rank of Executive engineer / Manager/ Head of the organization)

2. All documents submitted by the bidder should be self-attested along with stamp and should be valid up to the last date of validity of tender.

3. **Price :** While quoting the price , the bidder is required to quote his item rates in the BOQ attached in accordance with the scope of work, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, taxes (GST.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in tender quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of tender. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

4. **Earnest Money:** An earnest money of Rs 14,000/- has to be enclosed along with the Tender form The EMD shall be only in the form of Bank Draft in favour of Director, NARI, payable at Pune.

5. **Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.
6. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
7. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of TWO (2) months from the date of issue of Purchase order by the Institute. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per **clause 15 of NIT**. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, ICMR-NARI, Pune may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to ICMR-NARI, Pune for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Director, ICMR-NARI, Pune regarding Time extension will be final and binding on the contractor.
8. **Scope of Work:** Detailed scope of work, special terms & conditions, makes of materials and specifications etc. are enclosed with this NIT as per Annexure –I. Bidder must read them before filling rates.
9. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tender will be unconditional.
10. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of ICMR-NARI, Pune before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
11. **Correspondence:** All the correspondence in respect of tender/award of work shall be made to Administrative Officer ICMR - National AIDS Research Institute, Plot No.73, G Block, M.I.D.C. Bhosari, Pune 411 026
12. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the ICMR-NARI, Pune engineer responsible for supervision of the work. No advance payment will be made. Payment will be made within 30 days after completion of work.
13. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. ICMR-NARI, Pune will not be a party at any stage in any of the disputes relating to the above. In case, ICMR-NARI, Pune has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.
14. **Rules governing the Contractor's employees working in the ICMR-NARI, Pune Premises:** The contractor's employees working inside the ICMR-NARI, Pune campus will abide by the Institute's rules & regulations for works inside the campus. Any damage to the ICMR-NARI, Pune property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
15. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @1% of the contract value per week will be deducted subject to a maximum of 5% of the contract value.
16. **Extra or substituted item-** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by ICMR-NARI, Pune. If required, ICMR-NARI, Pune can make its own analysis based on DSR document of PWD or based on market rates for determining item rate and pay to contractor accordingly.

17. **Defect Liability period:** Defect liability period shall be one year from the date of completion of work. Any defect arising in this period due to contractor's fault will be rectified by him at his own cost. Failure to do so shall lead to forfeiture of security deposit.
18. **Security Deposit** A security deposit equal to 10 % of the value of work will be deducted from Contractor's bills and shall be refunded after the completion of defect liability period of one year after ensuring successful performance of the system executed by the contractor.
19. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the ICMR-NARI, Pune Engineer/officer, responsible for supervision of work, on regular basis.
20. Contractor will take due permission for entry of all his workmen in ICMR-NARI, Pune. No unauthorized person will be allowed to work inside.
21. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by ICMR-NARI, Pune shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
22. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
23. If during the execution of works, any damage is caused to ICMR-NARI, Pune property by contractor's workers, contractor will duly make good the loss. ICMR-NARI, Pune has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
24. During execution of work, the contractor should follow all standard norms of safety measures/precautions as per relevant IS codes and PWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.
25. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
26. No material belonging to the contractor whether consumable or non-consumable should be brought inside the ICMR-NARI, Pune campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the Institute.
27. During execution of the work, contractor should dispose off waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
28. ICMR-NARI, Pune will provide free water and electricity during execution of work at one point. The contractor has to make his own arrangements for supplying power and water from that point onwards as per his requirements.
29. Tender once submitted will remain with the Centre and will not be returned to the bidders.
30. **Termination of Contract:-** The Director, ICMR-NARI, Pune reserves the right to terminate the contract on account of poor workmanship, failure to mobilize site within 15days, non-compliance of specifications for the works, abnormal delay in progress of work, violation of any contract provisions by the contractor. In such case, contractor's EMD and security deposit deducted so far will be forfeited. The contract can also be terminated on the request of contractor. In such cases

the contractor is liable to pay Liquidated damages @ 5% of tendered value besides forfeiture of EMD & security deposit recovered so far.

31. Any dispute arising out of this contract will be subjected to jurisdiction of Pune.
32. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Director, ICMR-NARI, Pune also reserves the right to accept or reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest tender.

Accepted (Signature of bidder)

Note:- Entire NIT is to be attached with Tender form duly signed & stamped by the bidder

Part III
ANNEXURE-I

SCOPE OF WORK

Scope of work consists ***TENDER FOR PROVIDING AND PAINTING EXTERNAL WALLS AND INTERNAL CORRIDOR AREA OF ADMINISTRATION BUILDING AT ICMR- NARI, BHOSARI, PUNE.***

- a. Providing and applying washable oil bound distemper of approved make , colour and shade to old and new internal surface in two coats including scaffolding, preparing the surface including two coats of putty, primer coat and paint etc.
- b. Providing and applying water proof paint of approved make, colour and shade to external surface in two coats including scaffolding, preparing the surface including one more primer coat etc. complete.

SPECIAL TERMS AND CONDITIONS

1. Makes of various paints to be used by contractor will be according to the list of approved makes given. No other makes will be used by the contractor.
2. Contractor will first submit the shade cards of relevant make of paint to ICMR-NARI, Pune for approval of colour before procuring the paint in bulk.
3. No mixing will be allowed with stainer to achieve a particular colour. Contractor will procure direct colour paint of approved shade and apply directly.
4. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint at no extra cost.
5. Contractor's job will also include removing of all malba and debris arising in the process of painting including washing of floor to remove stains of paint, at no extra cost.
6. No extra measurement factor will be applied for measurement of paint done on sand faced and rough cast plaster. Contractor will be paid on the basis of plain elevational area. Contractor, if he so desires can visit the site and see the actual surfaces of walls before quoting.
7. Contractor will arrange proper ladders, scaffolding and jhoolas (for painting at higher levels) at his own cost and will take all safety measures like safety belts, helmets, extra labour to hold ladders/Jhoolas etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by IMCR-NARI, Pune Engineer/officer and in such cases, contractor will be solely responsible for delay and its consequences thereof.
8. Contractor shall provide manufacturer's certificate for the material supplied at site and contractor shall bring 75% of theoretical quantity of required painting material before start of work.

ANNEXURE-II

TECHNICAL SPECIFICATIONS

1. For external paint, Contractor will thoroughly clean and wash the existing cement painted wall surfaces before starting painting work at no extra cost. Contractor's quoted rates will include scrapping the loose paint and cleaning the entire surface with wire brush/sandpaper/broom.
2. Minor repairs (like repairing broken edges of walls, filling depressions etc.) with POP/wall care putty) will be carried out by contractor before starting painting work, at no extra cost. Same will be accounted for in his quoted rates.
3. Detailed technical specification for painting work with respect to materials & workmanship and mode of measurements will be as per IS codes and PWD specifications, unless mentioned otherwise.
4. Thinner if required, may be added (not more than 10 %) in enamel paint with the prior permission of ICMR-NARI, Pune Engineer/officer.
5. There should be proper time gaps (at least 12 hours) between two coats of paint to ensure drying of first coat of paint.
6. The approved quality, make & shade of paint shall be maintained by the Contractor throughout the work. The covering capacity ratio with respect to quantity of paint should be strictly adhered to by the Contractor as per specification. For any lapse / deficiency in this regard, a suitable deduction shall be made from the Contractor's bill.
7. All painting material to be used should be of Premium quality.

LIST OF APPROVED MAKES

(Premium quality paints to be used of the following makes)

1. Acrylic Exterior Paint: Shalimar, Asian, ICI, Berger, Nerolac, Apex
2. Synthetic enamel Paint: Shalimar, Asian, ICI, Berger, Nerolac, Apex
3. Acrylic emulsion Paint: Shalimar, Asian, ICI, Berger, Nerolac, Apex
4. Cement Primer: same as item 3
5. Adhesive (for mixing in white wash): DDL (M/S Pidlite), SDL (M/S Chemisol)
6. Wall care putty: JK, Birla

PART IV

ANNEXURE-III

PRICE BID

S.N.	Description of Item	Unit	Qty.	Rate	Amount
1	Providing and applying washable oil bound distemper of approved colour and shade to old and new internal surface in two coats including scaffolding, preparing the surface including two coats of putty, primer coat and paint etc. complete	Sq. Ft	25000 Approx.		
2	Providing and applying water proof paint of approved colour and make shade to old and new external surface in two coats including scaffolding, preparing the surface including one more primer coat etc. complete	Sq. Ft	40000 Approx.		
	Total				
	Taxes				
	Other charges if any				
	Gross Total				

ANNEXURE-IV

Part-VI: CHECKLIST

Bidders should indicate whether the following are enclosed with the offer.

1. Bid Security/EMD (YES/NO)
2. Undertaking that the bidder agrees to give a Security Deposit and Performance Bank Guarantee for 10% of order value. (YES/NO)
3. Self-Attested copy of Sales Tax Registration certificate (GST) as applicable and PAN. (YES/NO)
4. Purchase orders from the clients for whom similar type of work has been made by the bidder in last three years. (YES/NO)
5. Copy of ISO 9002 or equivalent Certificate if any. (YES/NO)
6. Compliance sheet with any deviation with reference to the terms and specifications. This should be furnished compulsorily. (YES/NO)
7. Payment terms of ICMR-NARI, Pune acceptable (YES/NO)

'ANNEXURE-V

BID SECURITY FORM

Whereas _____*(hereinafter called “the Bidder”) has submitted its bid dated _____ date of submission of bid)for the supply of _____(Name and/or description of the goods) (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE _____(name of bank) of _____(name of the country), having our registered office at _____(address of bank) (hereinafter called “the Bank”), are bound unto THE DIRECTOR, NATIONAL INSTITUTE OF VIROLOGY, Unit MICROBIAL CONTAINMENT COMPLEX, PUNE (hereinafter called “the Purchaser”) in the sum of _____(mention here the EMD amount) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____day of _____20____. THE CONDITIONS of this obligation are:

1. If the Bidder withdraws it’s bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of it’s bid by the Purchaser during the period of bid validity:
 - a) Fails or refuses to execute the Contract Form if required; or
 - b) Fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one of both of the two conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to one year after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)

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- **Name of Bidder**