



**“Role of Network Dynamics among people who inject drugs (PWID) in HIV transmission and access to services in India: a multi-centric study”**

Advertisement No. NARI/PWID/2020-21/

Date: 10/09/2020

Online applications are invited up to **22/09/2020** for the post of Assistant (Data Entry Operator - Grade C (Qualitative & Quantitative Data Management & Field Admin Work)) under “Role of Network Dynamics among people who inject drugs (PWID) in HIV transmission and access to services in India: a multi-centric study” project. This position is purely temporary for the project duration only. After you apply online, kindly e-mail at [recruitment.nari@gmail.com](mailto:recruitment.nari@gmail.com) your full bio-data, copies of proof of age, qualifications and experience. In case of OBC Non-creamy layer certificate from the competent authority empowered to issue such certificate should be emailed. Personal discussion via video call will be confirmed to the shortlisted candidates through phone or email.

Sr. No.	Name of the post	No. of Post	Age	Essential Qualification	Desirable Qualification	Consolidated Salary	Job Responsibility
1.	Data Entry Operator - Grade C (Qualitative & Quantitative Data Management & Field Admin Work)	1	30 Years	Bachelor's degree in Computer Application / IT / Computer Science or Commerce from a recognized institution / university	Knowledge of Computer, MS-Office, Qualitative Software, (N-Vivo / NuDist) etc. Knowledge of Data Programing in Access & RD STAT Software	Rs. 31,000/- per month	<ul style="list-style-type: none"><li>• For development of data entry program in collaboration with experts.</li><li>• Keeping log of requirement of data forms, maintaining data files, consent files and running QC.</li><li>• For data Quality management of all sites, data processing, data cleaning and finalizing the data.</li><li>• Any other duties assign by the PI and the senior staff.</li><li>• Management of project data &amp; field level administrative accounts work.</li></ul>

It is mandatory:

**Age and experience is relaxable in deserving cases.** Government servants should apply through proper channel or enclose ‘No Objection Certificate’ from the present office/employer along with their application on email. Any canvassing by or on behalf of the candidates or bringing political or other influence with regards to the selection shall be considered as a disqualification. The Selected candidate should be willing to join at ICMR-NARI immediately. Headquarters and workplace is ICMR-NARI, Pune. The appointing authority has the right to accept/ reject any application without assigning any reason(s) and no correspondence in this matter will be entertained.

Link for Online Application: <https://www.nari-icmr.res.in/nari/career>

*10/9/2020*  
Principal Investigator

*10/9/2020*  
Admin. Officer

*10/9/2020*  
Director